

27 May 2016

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To: The Members of the Overview and Scrutiny Committee of the North Hertfordshire District Council

(Councillors Cathryn Henry (Chairman), Steve Hemingway (Vice-Chairman), Ian Albert, Clare Billing, Bill Davidson, Steve Deakin – Davies, Elizabeth Dennis, Jean Green, S.K. Jarvis, Ben Lewis, Paul Marment, Gerald Morris, M.R.M. Muir, Janine Paterson, Frank Radcliffe and Valentine Shanley).

[Substitutes: Councillors John Bishop, Paul Clark, Simon Harwood, Lorna Kercher, Alan Millard, Mike Rice, Adrian Smith and Michael Weeks]

You are invited to attend a

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES, GERON ROAD,
LETCWORTH GARDEN CITY**

on

TUESDAY, 7 JUNE 2016

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 22 MARCH 2016	-
<p>To take as read and approve as a true record the Minutes of the meeting of the Overview and Scrutiny Committee held on 22 March 2015.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether the item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. PUBLIC PARTICIPATION	-
<p>To receive petitions, comments and questions from members of the public.</p> <p>Public participation requests received within the agreed time will be notified to Members as soon as practicable.</p> <p>Members of the public who have contributed to Task and Finish groups are invited to attend the meeting at which the report is presented.</p>	
6. URGENT/GENERAL EXCEPTION ITEMS	-
<p>The Chairman to report on any urgent or general exception items which required his agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.</p>	

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7. CALLED-IN ITEMS	-
<p>To consider any matters referred to the Committee for a decision in relation to a call-in of a decision. At the time of printing the agenda, no items of business had been called-in.</p>	
8. PRESENTATION BY THE EXECUTIVE MEMBER FOR HOUSING AND ENVIRONMENTAL HEALTH	-
<p>To receive a presentation from Councillor Bernard Lovewell, Executive Member for Housing and Environmental Health regarding issues about his portfolio which are non housing matters.</p>	
9. CORPORATE OBJECTIVES 2017/21 REPORT OF THE STRATEGIC DIRECTOR FOR FINANCE, POLICY AND GOVERNANCE	1
<p>To consider the Corporate Objectives for 2017/21 and inform the Business Planning Process.</p>	
10. REVIEW OF GRANTS AND GRANTS POLICY REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES	7
<p>To consider the outcome of the grants audit, grants policy and financial assistance review</p>	
11. PROPOSED COMMUNITY FACILITIES CAPITAL PROJECTS FUNDING SCHEME REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES	53
<p>To consider the launch of a new capital grant funding scheme</p>	
12. PROCUREMENT OF WASTE AND STREET CLEANSING CONTRACT REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES	75
<p>To consider the procurement of the waste and street cleansing contract</p>	
13. MEMBERS' QUESTIONS	-
<p>To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.</p>	

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14. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE REPORT OF THE SCRUTINY OFFICER To consider the outcome of Overview and Scrutiny Committee resolutions.	87
15. OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME REPORT OF THE SCRUTINY OFFICER To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.	101
16. GROUNDS MAINTENANCE CONTRACT PROCUREMENT REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES To consider the Grounds Maintenance Contract Procurement.	111
17. EXCLUSION OF PRESS AND PUBLIC To consider passing the following resolution: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following reports will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act.	-
18. GROUNDS MAINTENANCE CONTRACT PROCUREMENT REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES To consider the Grounds Maintenance Contract Procurement.	131

The Overview and Scrutiny Committee Meetings for the Civic Year 2016 – 2017 will be held on:

19 July 2016
20 September 2016
13 December 2016
17 January 2017
21 March 2017